OPERATIONS SECURITY STANDARD

1. **Purpose**
   The purpose of this Standard is to set requirements for processes, communications, and coordination of operations to protect Information and Information Assets.

2. **Scope**
   This Standard applies to Information Custodians that manage Information assets that is owned by Wayland Baptist University.

   Information Security Standards support Information Security Policy and are not intended to supersede or conflict with said policy.

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3.4. Systems and processes shall be implemented to separate and protect development and testing environments from production environments.

- Development and testing shall not take place on production environments, without justification, authorization, and documented acceptance of risk.

- Development and testing systems and environments shall be logically and physically separated from production systems and environments using security controls implemented and managed by Information Custodians.

- Development and testing systems and environments containing confidential/restricted Information shall receive security controls of the same level applied to production systems and environments.

3.5. Systems and processes shall be implemented to backup Information Assets and Information.

- Information Custodians shall define and document processes for backups following best practices and guidelines to lower risk of loss of information integrity, confidentiality, and reliability.

- Information Custodians shall test backup and restore processes at least monthly and document results.

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4. Compliance and Enforcement

Information Custodians and Owners are responsible for monitoring compliance with this Standard and reporting instances of non-compliance to Information Owners and the .

5. Exceptions

Exceptions to this Standard shall be reviewed by Wayland Baptist University Senior Leadership and the Department of Information Technology.

6. Effective Dates

This standard is in effect with Information Security Policy, effective March of 2022.